

St. Pius X Children's Center Silent Auction Donation Form - 2018

USE ONE FORM FOR EACH SEPARATE ITEM DONATED

CONTACT INFORMATION (Please print or type)

Company Name: _____

Contact Name: _____

Address: _____

City: State: Zip Code: _____

Phone: _____ Fax: _____

E-mail: _____

Web site: _____

DONATED ITEM (Please print or type)

Name of Item Donated: _____

Cost or Value: _____

*Complete Description of Item: _____

*If your item contains multiple services or products please detail in description.

SERVICE OR GIFT CERTIFICATE INFORMATION REQUIREMENTS

If you are donating a gift certificate for a service, please include the following information in the certificate or letter.

- Name of product or service
- Description of what is included and what is excluded
- Name of person to contact for further information
- Name, address and full contact information of your company
- Instructions on how to redeem item
- Include any additional information such as a photo or description brochure as appropriate
- Date of expiration (if any)

Authorized Signature

Date

Please include this form along with your item to:

**St. Pius X Children's Center
1067 Waggoner Rd.
Reynoldsburg, OH 43068
(614) 577-0826
Attn: Mary Benedict or Sharon Miller**